

EAA Chapter 1311

Minutes of the Board of Directors Meeting

Hendricks Co. Airport

July 21, 2003

In attendance:

Mike Laurenzano, Vice President

Paul Vogel, Treasurer

Michael Mossman, Secretary

David Clark, Member

Dirk Melchior, Member

Gary Reynolds, Member

With a quorum present, Vice President Mike Laurenzano brought the meeting to order at 6:30 p.m., adhering closely to the prepared agenda, attached to the end of these minutes.

DISCUSSION OF IRS FILING REQUIREMENTS: It was agreed without motions that the future responsibility for filing with the IRS will fall on the chapter secretary.

501C-6 STATUS: Paul Vogel and Mike Laurenzano will file the application with the IRS.

TERM OF OFFICES: It was agreed without motions that the term of chapter offices will remain one year.

OFFICE RESPONSIBILITIES: David Clark motioned, Mike Laurenzano seconded a motion to officially designate the positions of chapter secretary and newsletter editor as separate positions. The motion passed unanimously. (We might want to clarify at some time that secretary is an office and BOD position, while newsletter editor is neither of the two).

TRANSFER OF OFFICES: A discussion was held without motion clarifying that the transfer of offices should be held at the end of the last meeting of the year.

MEMBERSHIP DISMISSALS: Paul Vogel motioned, Gary Reynolds seconded that upon a member joining the chapter mid-term the dues are not calculated pro-rata. Motion passed unanimously.

LIFETIME MEMBERSHIP CONFERRALS: Michael Mossman motioned separately, Paul Vogel seconded separately for the chapter to extend lifetime memberships individually to Robert Vondersaar and Teresa Vondersaar. Both motions passed unanimously.

NOMINATION COMMITTEE: David Clark, Michael Mossman and Paul Vogel agreed to serve as the Nomination Committee for the upcoming chapter elections.

The board decided that the upcoming chapter elections will be held with mail-in ballots.

The board recommended that during the 2004 year the nomination committee should form in May.

OTHER DISCUSSIONS:

The board discussed privacy issues, such as the posting on names, email addresses and phone numbers on the chapter web page. Mike Laurenzano recommended that the issue be raised at the next chapter member meeting.

The board would like to offer a business reference page on the chapter web site. Any member in good standing who has been in the chapter at least one year will be able to post their business service(s) on the page.

The October 2003 membership meeting will be held from 10-11 a.m. on the date of the chapter's fall fly-in. Date to be announced by the fly-in committee. It was recommended that the committee try to plan the fly-in on a date that does not compete with Noblesville Chapter 67's fly-in, which is a hog roast and a major draw.

The board will be notifying members that they may inspect a copy of the bylaws at any chapter meeting.

ADJOURNMENT: Paul Vogel motioned, David Clark seconded that the meeting be adjourned. Motion passed unanimously, and the meeting was promptly adjourned.

Minutes submitted by Michael Mossman, chapter secretary

**AGENDA
BOARD OF DIRECTORS MEETING
July 21, 2003
2R2 AT 1830 HRS**

- **IRS FILING REQUIREMENTS**
 - **RESPONSIBILITY**
 - **FILING DATES**
 - **PENALTIES**
- **501 C-6 STATUS**
- **REVIEW OF CHAPTER DOCUMENTS**
- **REVIEW OF CURRENT BY LAWS**
 - **TERM OF OFFICES**
 - **MEMBERSHIP COMMITTEE**
 - **NOMINATION PROCESS**
 - **OFFICE RESPONSIBILITIES**
 - **TRANSFER OF OFFICES**
 - **MEMBERSHIP DISMISSALS**
 - **LIFETIME MEMBERSHIP CONFERRALS**
- **LIFETIME MEMBERSHIP FOR THE VONDERSAARS**
- **NOMINATION PROCESS**
 - **COMMITTEE APPOINTMENT**
 - **DEADLINES**
 - **PROXY VOTES**